

St. Winifred's R.C. Primary School



Charging and Remissions Policy

March 2016

St. Winifred's R.C. Primary School

Charging Policy

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The Education Reform Act maintains a child's right to free education during school hours.

The Governors of St. Winifred's R.C. Primary School have agreed the following statement of policy having due regard to the principles set out in the 'Procedure' Note of Stockport Metropolitan Borough Council's Internal Audit Section (Appendix A). They anticipate that it may be necessary from time to time to amend the policy but, if so, parents will be notified accordingly.

This policy confirms the right of the School to invite voluntary contributions for the benefit of the School or in support of any activity organised by the School whether during or outside school hours.

**The morning session hours are: 8.55am to 11.30am (YR)
8.55am to 11.45am (Y1)
8.55 a.m. to 12.00 noon. (Y2-6)**

**The afternoon session hours are: 1.15 p.m. to 3.30 p.m. (Y2)
1.15 p.m. to 3.35 p.m. (Y3-6)**

1. RESIDENTIAL OR OTHER VISITS

A request will be made for voluntary contributions for any residential visit or other visits organised by the school. No child would be made exempt from a visit based on financial reasons. However, confirmation of the activity taking place would depend upon sufficient funds being available and St Winifred's reserves the right to cancel any visit on these grounds.

2. INSTRUMENTAL TUITION

All children study music as part of the normal school curriculum we do not charge for this. Individual instrumental lessons in school taught by teachers from the Music Service will be dealt with directly by the Music Service and payments will also be dealt with by them.

3. COOKING, SEWING, DESIGN TECHNOLOGY ETC.

A voluntary contribution may be requested from parents towards the cost of

purchasing ingredients, materials etc. particularly where they wish to own the finished product. No pupil will be excluded from an activity on the grounds that his / her parents will not or cannot pay.

4. SWIMMING

The school organises swimming lessons for all children in Y3-5. These take place in school time and are part of the National Curriculum. We therefore make no charge for this activity. We inform parents when these lessons are to take place.

5. BOOK CLUBS, SCHOOL PHOTOS ETC.

Charges will be made for items where a parent/guardian shows a wish to purchase. These are usually dealt with by the companies involved.

6. BREAKAGES, DAMAGES ETC.

Any wilful breakage or damage to school equipment or premises will be charged to the parents of pupils concerned. These charges will be based on the costs incurred.

7. REMISSION OF COSTS

Any child for whom school receive the Pupil Premium or Pupil Premium Plus Grant will be exempt from paying the full cost of some visits or extra- curricular activities. A proportion of the school's PPG is allocated to the subsidy of such activities.

The Governing Body delegates responsibility to the Headteacher to remit or subsidise any charges made under the School's Charging Policy. Remission may be made on the grounds of educational / financial considerations with regard to both the needs of the pupil and the school.

However, it should be noted that if insufficient contributions are received, then the visit/activity may be cancelled.

Mrs A O'Dwyer
Headteacher
March 2016